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language used in business English. Designed to help you improve your communication skills in real business situations, it includes a unique focus on spoken as well as written grammar, and practical tips on areas such as organising presentations, negotiating and giving your opinion. Ideal for classroom use and self study.

English Grammar: The Basics offers a clear, non-jargonistic introduction to English grammar and its place in society. Rather than taking a prescriptive approach, this book helps the reader become aware of the social implications of choices they make to use standard or non-standard (regional/dialect) forms. Readers will consider: • what grammar is and how it fits into the structure of language; • how grammar functions in the school curriculum, the press, broadcasting and social media, as well as how these outlets reflect and reinforce our attitudes towards grammar; • differences between speech and writing, as well as between formality and informality; • major different approaches to theorising and describing grammar from important grammarians, including Noam Chomsky and Michael Halliday. Featuring a glossary of key terms and practical tips and insights from the author's 50+ years of language teaching experience around the world, this book is for anyone who has ever found themselves questioning the 'rules' of the English language.

You ain't gonna like it: bad grammar's not so bad. - The Times Remember all those grammar rules from school? No? Most of us don't. Mike McCarthy, renowned corpus linguist and co-author of the 900-page Cambridge Grammar of English answers the awkward questions that regularly

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bother us about English grammar. In this helpful A-Z field guide, McCarthy tells us what the conventional rules are as well as shows us what people are writing or saying now and gives simple reasons why you might choose one or the other so that you can speak and write with confidence. Through witty and entertaining examples pulled from 50 years of teaching, 40 years of field notes picked from books, newspapers, letters, radio and TV, etc., and shamelessly eavesdropping on people's conversations in public spaces, and a British and American English computer database, McCarthy has created a book to browse and enjoy, as well as a useful reference to keep on your bookshelf. Why a Field Guide to grammar? - A to Z format makes it easy to access and to find what you're looking for - Presents solutions to a host of common, everyday grammatical problems - References current events to bring relevance to the grammar (fronted adverbials anyone?) - Looks at historical usage to illustrate how the English language has evolved, and continues to evolve - Gives guidance on appropriate usage where more than one way of saying something exists - Distinguishes between spoken and written grammar where appropriate - includes advice on vocabulary, spelling, pronunciation, punctuation and style - Compares North American and British grammar, and includes Englishes from around the world - Charming drawings to illustrate the playfulness in the English language - Grammar guide backed by data and research True to the Chambers name, this field guide is as much quirky as it is informative. It is the perfect gift for any language lover, student, teacher, struggling parent or carer supporting their child's schooling, the grammar purist or the grammar descriptivist.

As featured in 'The Times' (18 Feb 2017). Professor Michael McCarthy, internationally renowned applied linguist, co-

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author of the 900-page 'Cambridge Grammar of English', author, co-author and editor of more than 50 books and 100 articles on the English language and the teaching of English, winner of an English-Speaking Union prize for one of his dictionaries, answers the awkward questions that regularly bother us all about English grammar. Most of us only vaguely remember what we were taught at school and are put off by long, tedious, dense and pedantic grammar manuals. This book is written in a concise, chatty, humorous and informal style. The A to Z format makes it easy to access and to find what you're looking for. It tells you in simple, plain language the difference between things that look similar (for example, 'alternate' versus 'alternative', 'made of' versus 'made from', 'its' versus 'it's'). It explains how to avoid going wrong with issues such as agreement between subjects and verbs or the choice of pronouns after prepositions. It presents solutions to a host of common, everyday grammatical problems and gives guidance on appropriate usage where more than one way of saying something exists. The entries also include advice on vocabulary, spelling, pronunciation, punctuation and style. Mike McCarthy believes in describing present-day standard English as it really is, not how people think it is or how they think it should be. He has worked for the last 35 years with computerised corpora of everyday written and spoken English texts and is known especially for his work on the differences between the grammar of speaking and the grammar of writing. The example sentences he presents are clear, transparent illustrations of the grammatical conventions, based on his work with corpora and his extensive, detailed field-notes covering decades, gleaned from literature, correspondence, the media and ordinary conversation. He tells you what the traditional rules are as well as what people are writing or saying now, and gives

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reasons why you might choose one or the other. He is not afraid of change and sees the grammar of English as a living, evolving organism, which he demonstrates with occasional glances at grammars written in the distant and recent past. He loves and respects the many accents, varieties and dialects of English but tells you what the educated standard forms are, so that you can speak and write appropriately in different situations. He shows that speaking is not the same as writing, and that what can often pass unnoticed in speech may stick out like a grammatical sore thumb in formal writing. This book helps you to navigate the maze of grammatical alternatives and to make the right choice for the right occasion. It is a book to browse and enjoy, as well as being a useful reference work to keep on your bookshelf.

Innovations and Challenges in Grammar traces the history of common understandings of what grammar is and where it came from to demonstrate how 'rules' are anything but fixed and immutable. In doing so, it deconstructs the notion of 'correctness' to show how grammar changes over time thereby exposing the social and historical forces that mould and change usage. The questions that this book grapples with are: Can we separate grammar from the other features of the language system and get a handle on it as an independent entity? Why should there be strikingly different notions and models of grammar? Are they (in)compatible? Which one or ones fit(s) best the needs of applied linguists if we assume that applied linguists address real-world problems through the lens of language? And which one(s) could make most sense to non-specialists? If grammar is not a fixed entity but a set of usage norms in constant flux, how can we persuade other professionals and the general public that this is a positive observation rather than a threat to civilised behaviour? This book draws upon

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both historical and modern grammars from across the globe to provide a multi-layered picture of world grammar. It will be useful to teachers and researchers of English as a first and second language, though the inclusion of examples from and occasional references to other languages (French, Spanish, Malay, Swedish, Russian, Welsh, Burmese, Japanese) is intended to broaden the appeal to teachers and researchers of other languages. It will be of use to final-year undergraduate, postgraduate and doctoral students as well as secondary and tertiary level teachers and researchers in applied linguistics, second language acquisition and grammar pedagogy.

A major grammar reference book of modern English, specially written for intermediate learners of English. English Grammar Today is an indispensable reference guide to contemporary English grammar and usage. With extensive corpus research at its core, it provides over 500 entries organised into an easy-to-use A-Z structure. Authentic examples of written and spoken English place the grammar in context and the clear explanations make it ideal for intermediate learners of English at CEF levels B1-B2, including those preparing for IELTS or Cambridge English exams such as Preliminary and First. The book comes with a free CD-ROM that provides the book content and nearly 200 additional entries, plus audio recordings of all the examples and dialogues.

This book provides a wide-ranging treatment of the major issues in applied linguistics.

The book is a reference and practice book for elementary learners.

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This book argues for putting spoken language at the centre of the syllabus.

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